

IC 14-10-3

Chapter 3. Employment of Property Managers

IC 14-10-3-1

Applicability of chapter

Sec. 1. This chapter applies to the property managers of each of the following divisions of the department:

- (1) State parks.
- (2) Forestry.
- (3) Fish and wildlife.
- (4) Reservoir management.
- (5) State museums and historic sites.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-2

Procedures to be followed

Sec. 2. The procedures prescribed by this chapter shall be followed to enlist, train, hire, or terminate employment of individuals subject to this chapter.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-3

Establishment of minimum requirements

Sec. 3. The commission shall establish minimum aptitude, educational, and experience requirements for each position of management and supervision.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-4

Posting of open positions

Sec. 4. (a) The director of a division subject to this chapter shall inform the state personnel department and the general public of Indiana of the following:

- (1) That a position is or will be vacant within the division.
- (2) That applications for employment will be accepted for at least thirty (30) days.

(b) However, the director of the department, acting through the deputy director of the bureau that supervises the division, may fill a property management position by promoting or transferring within the department a qualified individual previously employed under this chapter.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-5

Director to review applications and make recommendations

Sec. 5. The director of the division with whom the application for employment is made shall:

- (1) review all applications; and
- (2) recommend to the commission at least one (1) individual for employment.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-6

Probationary period of employment

Sec. 6. The commission may choose an individual for employment for a probationary period of one (1) year.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-7

Recommendations following probationary period

Sec. 7. At the end of the one (1) year period, the division director shall recommend to the commission that the individual be:

- (1) permanently appointed;
- (2) retained on probation for an additional period of not more than one (1) year; or
- (3) terminated.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-8

Grounds for termination

Sec. 8. The director of the department may, under IC 4-21.5-3-4, terminate the employment of an individual who is employed by the division for any of the following reasons:

- (1) Dishonesty.
- (2) Incompetence.
- (3) Insubordination.
- (4) Repeated unbecoming conduct.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-9

Administrative review of termination

Sec. 9. An individual who is terminated, demoted, or suspended from employment under this chapter may take administrative review to the commission under IC 4-21.5.

As added by P.L.1-1995, SEC.3.

IC 14-10-3-10

Political activities prohibited

Sec. 10. An individual employed under this chapter may not:

- (1) be required to declare the individual's political, religious, or fraternal affiliations;
- (2) solicit or receive money for political purposes; or
- (3) participate in any other political activity.

As added by P.L.1-1995, SEC.3.